



THE PARISH OF
CHANDLER'S FORD

YOUTH MINISTER JOB DESCRIPTION

Title: Parish Youth Minister (with joint oversight responsibility for 4pm Service)

Employed by: The PCC of Chandler's Ford

Accountable to: The Vicar on behalf of the PCC

Work base: Flexible desk space in Church Centre rooms. This can be combined with working from home.

Hours of work: 37 hours per week

Salary range: £25,500 - £28,500 depending on experience and/or qualifications

Context and Objectives

The successful candidate will join a leadership team consisting of the Vicar, Associate Priest, Curate, Children's Minister and Churchwardens. They will lead and develop the Parish Youth Ministry and have some leadership responsibility within the 4pm service. It is anticipated that the average split between these areas would be 75:25 respectively.

Key Roles and Responsibilities

To lead the Parish teams developing the Youth ministry in line with the vision of the Parish by:

1. Developing priorities within the Youth ministry by seeking to grow and develop the core principles developed over the last few years by both the young people and leaders.
2. Further building and equipping a leadership team to support the youth.
3. Seeking to work collaboratively alongside the Children's Minister to create and implement a holistic vision for Children's and Youth Ministry in the Parish, creating a strategic approach to all work with children aged 0-18 and their families.
4. Equipping and resourcing our volunteer teams through co-ordination of and involvement in the Parish youth groups – see accompanying document for information on groups.
5. Leading and organising social programmes for this age range with the aim of both providing opportunities to reach out to young people not currently involved with the youth ministry and also strengthen the sense of community amongst the youth group. Leading and organising youth away events (e.g. February half term weekend and Limitless).
6. Encouraging young people in their own leadership abilities, including leading in children's work, by discipling and equipping them into their roles, and building a strong team of young leaders.
7. Planning for succession by inspiring, developing and extending the leadership teams.
8. Providing access to pastoral care for the leaders, young people and their families, as appropriate.
9. Co-ordinating the discipleship groups that currently run with the Fuel aged young people and seeking to intentionally invest in small group relationships with young people exploring faith

and life together.

10. Helping to continue work in local secondary schools, in areas of curriculum (e.g. PSHE), extra-curriculum (e.g. Alpha course) and worship, as well as being involved with supporting the Children's Minister with primary school assemblies in order to build relationships with children in year 5-6 who will eventually move up into the youth groups.
11. Building relationships with other youth leaders from across the area to enable activities across the churches (e.g. termly Unite youth service).

To have joint oversight of the 4pm Service:

1. Alongside the Vicar have joint oversight of the 4pm service. This will include occasional preaching and service leading.
2. Liaise with co-ordinators of the various teams involved in the service to ensure that each area of activity is appropriately resourced and supported.
3. Encourage and develop appropriate youth involvement in the 4pm service and associated activities during the year.
4. Planning for succession and growing leaders by identifying gifts and skills amongst congregation members and encouraging development and participation.
5. In line with parish vision, discerning and developing a missional focus amongst the congregation, with a view to greater involvement in the local community.

Administration and Wider Communication:

1. Liaising with the Children's Minister for intergenerational activities and transition from one age group to another through desirable involvement with *Messy Church* and *Xplode* afterschool club.
2. Communicating with PCC through written and verbal reports, and attendance at PCC meetings as appropriate.
3. Communicating effectively with the young people and their parents regarding activities.
4. Representing the Youth ministry externally where required.
5. Organising regular meetings for leadership/volunteer teams, including socials and training.
6. Attending Parish staff meetings, as appropriate.
7. Participating in regular appraisal and ongoing personal training and development.

PERSON SPECIFICATION

Essential:

1. A committed Christian.
2. A commitment to sharing the Christian faith, especially with young people.
3. Current experience and a proven ability to work with and relate to young people and their parents.
4. Relevant level 5 (or above) qualification related to working with young people.
5. Willing to be subject to an enhanced DBS check, and have knowledge and understanding of Safeguarding legislation.
6. A commitment to working as part of a parish leadership team and creating a healthy helpful team structure, as well as an ability to work closely with other team members.
7. Able to lead, coordinate and work with volunteers, motivating and developing others' skills.
8. A pro-active attitude, self-motivation, enthusiasm and commitment to achieving goals, requiring minimal supervision.
9. Some experience of leading worship services and preaching.
10. An ability to communicate effectively and clearly, both written and verbally.
11. Ability to establish and maintain appropriate relationships with young people, church members, staff members and the community in general.
12. Good time management and workload skills including organising, planning and delegation.
13. Happy to engage with regular supervision and pastoral support.
14. Willingness to work flexible hours, especially for weekend and residential activities.
15. Competent in use of computers and relevant programmes such as Word, Excel, Powerpoint, Publisher and have awareness and understanding of social media.
16. Ability to handle confidentiality issues in an appropriate manner.
17. A current full driving licence and access to own transport.

Desirable:

1. Music and drama skills.

Quotes from our youth:

"It would be great to have someone who is intentional, who makes an effort to get to know individuals and

who is willing to take time to build trust."

"We would like someone who is real, honest, relevant, friendly, talkative and funny. Someone who is young

at heart, easy to talk to, creative and engaging as well as inclusive."

"It is important to us to have someone who allows the youth to have a voice and who is flexible and spirit led as well as being passionate and hospitable. We hope that they will be enthusiastic, generous and genuine." "Hopefully the new person in this role will be able to help young people develop a relationship with Jesus, to lead young people into relationship with God and with each other and to maintain a non-threatening, non-judgemental attitude."

(Version March 2022)