



THE PARISH OF  
CHANDLER'S FORD

## Annual Report and Accounts of the Parochial Church Council for the year ending 31 December 2015

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# 1. Letter from the Vicar

## *Ian writes:*

Here is our parish's Annual Report for 2015. Reflecting on the last year, I have been inspired, excited, amazed and humbled at what God has been doing in our midst. Our loving God not only saves us through Jesus Christ, but also calls us to serve him in mission and to share the Good News in what we say and what we do. I am very thankful to all of you who have served in the parish in so many different ways over the last year, using your time and gifts in God's service and to his glory.



Much has happened in the last year including:

- Our assemblies team regularly going into most schools in Chandler's Ford
- The launch of the Beacon Café
- Our parish day out at the Royal Victoria Park, Netley
- Over 30 of our young people going to Soul Survivor, a Christian youth event in Somerset
- The launch of Super Stars, an after-school group for infant school-aged children
- Over 1200 adults and young people at our services across the parish on Christmas Eve and Christmas Day

As you will read, through our worship services, and many other activities and events that have happened in the parish, we and others have been richly blessed by God in so many ways.

This year has been busy in other ways too. We have drawn up our Parish Mission Action Plan, outlined on pages 5-8. We have adopted a set of parish values, that you will find on page 9 of this report, which we hope will help us grow and develop as a parish family, in unity together. In December our new parish logo was launched, which we hope will help us to establish a stronger parish identity within Chandler's Ford.

I hope that you are thankful to God and encouraged by all that has happened in 2015. I am and I look forward to seeing what God has in store for us in 2016. It is a privilege to work with you all as we seek to serve Jesus Christ here in Chandler's Ford.

I commend this report to you!  
Every blessing

A handwritten signature in black ink, appearing to read 'Ian', followed by a horizontal line.

## 2. Letter from the Associate Priest

### ***Sheena writes:***



2015 was as stimulating and interesting for me as I had hoped it would be! St Martin's building has seen some upgrading work including new boilers and re-painting. We held an Easter celebration service with both the 9.15am and 4pm congregations worshipping together and combining some traditional Easter elements, such as lighting the new candle from an Easter fire outside the building with contemporary music from the band. We have also had in the 9.15am congregation a number of significant celebrations including Frank and Kay Ayling's 70<sup>th</sup> wedding anniversary and Bill Edwardes receiving the rank of Chevalier in the Légion D'Honneur from the French Government. It has been lovely to celebrate with our church family on these special occasions.

I have enjoyed conducting my first weddings in the parish and presiding over a renewal of vows for a ruby wedding anniversary. Baptisms and funerals continue to form a significant part of my ministry and the church is very privileged to walk alongside families at these significant moments in their lives. It has been a pleasure, too, to walk alongside Christine Whitehead, ordained priest in 2015, as she assisted with and then conducted, her first wedding this year.

My wider ministry responsibilities this year have included becoming Chaplain to the Chandler's Ford Street Pastors which has allowed me to meet lots of fantastic people from across the different churches in Chandler's Ford. I commissioned Tim Groves as a Street Pastor in a morning service at St Martin's, and the congregation enjoyed it so much that they wanted to come back in early 2016 for another service to commission Adam Murton. Street Pastors are recruiting, so do talk to me if you are interested!

I have continued to work with May Barker in her ordination training through Sarum College and it has been humbling to see her grow through her training towards that ministry – she will be a great priest in God's church and we will miss her very much. This year I started working as supervisor with Ali Hill who is also training for ordination, this time through St Mellitus College. In 2015 she began work as our Discipleship Co-ordinator – thank you to the home groups who have offered her hospitality when she came to visit! I'm looking forward to all that Ali will bring to us through this new role and all that we will share as she progresses through training.

It has also been a privilege to continue to work with Laura Chase in our children's ministry, and she is someone else we will miss very much when the family move away. New for 2015 is our Superstars after school group for Key Stage 1 children, which has grown out of Little Stars and meets on a Monday afternoon. Laura has pulled together a great team for Superstars and we are seeing a good number of families come to share fun, food, songs and Bible stories together.

I have continued my involvement in the Diocesan School of Mission's LLM training team, and we were delighted when a Canon Principal was appointed this year. Katerina Surmova was on placement with us in the spring term of 2015 and she completed her

training and was licensed as an LLM in the cathedral in October. Resourcing the School of Mission will be an interesting challenge for the future as we hope to also train people for ordained ministry from September 2017.

Somehow, I successfully completed the first year of my professional doctorate at Winchester University, with a paper on liturgical responses to stillbirth and miscarriage. I began researching theological understandings of numerical church growth in the autumn term and this has very much helped underpin the *Leading Your Church into Growth* course which I have been running with the very able and committed help of Rob Hayter, Elizabeth Seaman and Jean Nolan. We began this in autumn 2015 with our PCC, LLMs and some other church members. We have been looking at how we might seek to grow all of the congregations that meet in our two buildings on Sundays and how we might better serve God in our church and community through adding people to our numbers. The result should be a revised Parish Mission Action Plan, so please pray for this work.

I am very blessed with gifted people to minister among, and my grateful thanks go to ordained and lay colleagues, staff, volunteers and wardens for all that they do as partners in the gospel in our parish.

*"For all that has been, thanks. For all that will be, yes!"*  
Dag Hammarskjöld



### 3. Parish Mission Action Plan Outline 2015 – 2018



THE PARISH OF  
CHANDLER'S FORD

#### Introduction

This outlines our Parish Mission Action Plan (pMAP).  
Our diocese has four shared strategic priorities for mission:



1. We grow authentic disciples
2. We re-imagine the Church
3. We are agents of social transformation
4. We belong together in Christ

Our plan focuses on two of these priorities, namely priority 1: We grow authentic disciples, and priority 3: We are agents of social transformation.

Importantly, this plan reflects our **priorities** for mission. Much good mission work will continue within the parish that is not mentioned in this plan. Over the three years, the plan will be regularly reviewed at PCC meetings and modified if necessary. Objectives that are shown with an asterisk also feature in our wider Deanery Mission Action Plan.



We commend this plan to you. Please pray, as we go forward under the guidance of the Holy Spirit, that this plan might help us better to bring the Good News of Jesus Christ to our community here in Chandler's Ford and beyond (Matt. 28: 16-20).

Ian, Sheena and the PCC

#### Strategic Priority One: We grow authentic disciples

**Objective: To promote authentic discipleship and prayer across all age groups within the parish**

## 2015

- Review our home groups
- Raise the profile of home groups in the parish
- Launch new monthly prayer meeting
- Establish an annual pattern of time away for Fuse and Ignite groups
- Assess and review Xplorers at St Boniface

## 2016

- Explore running a local theology course to address issues of faith in a deeper way\*
- Continue the annual pattern of time away for Fuse and Ignite groups
- Explore the feasibility of taking primary-aged children away for a residential
- Parish Quiet Day for autumn
- Review of 2015

## 2017

- Comprehensive review of disciple-growing activities in the parish, with a view to prioritizing for a new plan in 2018





## Strategic Priority Three: We are agents of social transformation

### Objective 1:

**To be agents of transformation in our schools**

#### 2015

- Explore feasibility of an after-school club in parish
- Explore development of further links with our secondary schools



#### 2016

- Schools work:
  - To be taking assemblies in all primary state schools
  - Enlarge school assembly team
  - Increase school visits to our churches
  - Develop wider relationships with selected primary schools
  - Develop relationships with our secondary schools
- Assess feasibility of a full-time Children's Minister

#### 2017

- Comprehensive review of parish activities involving social transformation, with a view to prioritizing for new plan in 2018



## Strategic Priority Three: We are agents of social transformation

### Objective 2:

**To be agents for transforming the lives of people including the vulnerable and the lonely in our parish and beyond**

## 2015



- Assess feasibility of involvement with ARK (Acts of Random Kindness charity) in the parish\*
- Continue to support and resource CTCF mission activities (e.g. Street Pastors, Eastleigh Basics Bank, Asda Chaplaincy)\*
- Pilot Beacon Café
- Fairtrade: develop a wider group of volunteers for support
- Continue to offer courses within the parish such as marriage and parenting courses\*

## 2016

ARK  
EASTLEIGH

- Evaluate impact of ARK\*
- Evaluate impact of Beacon Café
- Explore greater parochial involvement with Solent Credit Union



- Explore involvement in ecumenical business chaplaincy in Chandler's Ford
- Continuing to offer courses above\*

## 2017



- Comprehensive review of parish activities involving social transformation, with a view to prioritizing for new plan in 2018



\*Relates to Deanery Mission Action Plan (see page 5)

## 4. Our values

**Jesus said the first commandment is 'Love the Lord your God with all your heart and with all your soul and with all your mind and with all your strength. The second is this: Love your neighbour as yourself.' (Mark 12: 30-31)**

**Therefore as a parish we aim to:**

### 1. Love God

- know and worship God.
- be Christ-centred in all we do, growing in faith and





## 2. Love one another

- be a vibrant all-age church family, characterised by creativity, thankfulness and joy.
- as family, seek unity and honour diversity in worship.
- be a community characterised by forgiveness, healing, restoration, acceptance, care and love.
- offer generous hospitality, welcome and friendship to all.

## 3. Love Chandler's Ford and beyond

- encourage, enable and equip people for service and mission.
- share the Good News of Jesus with those we meet, both by our actions and words.
- be agents of social transformation, making a difference by joining in the building of God's kingdom in Chandler's Ford and beyond.

*Our parish is*





Goodbye  
to Lynda and Richard



Thanksgiving for baptism



lights a candle



Christine  
Team who won the football trophy at  
Soul Survivor

## 5. Ministry team

In 2015, the clergy team of Ian, Sheena and Christine met regularly for prayer together. Sheena and Ian met weekly for meetings. In addition, they had regular meetings with the wardens and bi-monthly service rota planning meetings with readers and ordinands.



On Saturday 4 July, we celebrated Christine's ordination as priest. Christine contributes a huge amount to the parish and this year was involved in confirmation preparation.

We would like to thank the Revd Canon Peter Doores for his continuing support of parish worship, preaching and presiding at various services across our churches. Also, we want to thank the Revd Andrew Williamson for his ministry, particularly at the 8.00am Holy Communion and the Thursday 10.00am Holy Eucharist.

We have three ordinands currently training with us, who make a great contribution to the services and activities of the parish in many different ways. Ben Chase continues his training at St Mellitus College, London, and Ali Hill started her training there in September. May Barker continues with full-time training at Sarum College (formerly STETS). We want to thank the church@four leadership team for all their hard work in leading church@four.

We continue to thank God for our Readers or Licensed Lay Ministers (LLMs), Pauline Lewis, Rob Hayter and Gina McCausland and the wide range of work that they do in our parish, and for their support and wise advice. Adrian Nance continued his LLM training in the parish.

Paul Smith, our Youth Minister, and Laura Chase, our Children's Minister, continued to have a huge impact on our youth and children's ministry in the parish. We would like to thank them both for their immense contribution, their inspiration, their enthusiasm and their support of all those involved in ministry with young people across our parish and schools. Their reports are on pages 15 - 23 of this document.

Clergy have additional responsibilities not directly associated with the parish. Ian is a member of Diocesan Synod and of the Eastleigh Deanery Standing Committee. Sheena is a member of the Diocesan Reader training team, now part of the diocesan School of Mission. Also, she is a doctoral student at the University of Winchester. Christine has been appointed as Scout Chaplain in Chandler's Ford.

Barbara Dobson was re-elected churchwarden with responsibility for St Boniface and Anne Davies was re-elected as churchwarden with responsibility for St Martin in the Wood. Our churchwardens and deputy wardens continue to give a great deal of time to the parish and our warm thanks are expressed to them for their time, commitment and expertise. At St Martins we continue to have assistant wardens to help with Sunday services and thank them for all they do.

The lay pastors, under the oversight of Ann Brew, have quietly given much care to many people. Though focused towards those bereaved, their work also encompasses other pastoral situations. Also, we have lay pastors who work with and help prepare families who have requested baptism. A major part of parish work is involved with weddings, baptisms, funerals and memorial services. We wish to thank those who have retired as lay pastors in the last year.

The home communion visitors regularly visit private homes and Challoner House (monthly) in the parish. This ministry is very important as some congregational members find it difficult to attend church, and so the church goes to them.

The St Martin's Carers' Scheme continues, under the oversight of Joy Barnard and Jean Nolan effectively co-ordinates the Contact Scheme for worshippers at the 10.00am service at St Boniface. We thank both Jean and Joy for their work.

Ian, Sheena and Christine wish to express their thanks to all who are involved in pastoral ministry in the parish and for all their contributions in this area.



**St Boniface**

**St Martin in  
the Wood**



## 6. Achievements, performance and work of the Parochial Church Council

### Achievements and performance

The number of people on the electoral roll at the APCM was recorded as 362. The parish completes and returns an annual return form for the diocese, as part of the process of compiling national church statistics.

|                                     | 2014 | 2015 |
|-------------------------------------|------|------|
| Baptisms                            | 62   | 53   |
| Number of couples married in church | 5    | 12   |
| Funeral services in church          | 29   | 27   |
| Funerals at crematorium             | 24   | 16   |
| Easter Day communicants             | 372  | 320  |
| Easter Day Worshippers              | 467  | 414  |
| Communicants on Christmas Eve/Day   | 393  | 438  |
| Worshippers on Christmas Eve/Day    | 1216 | 1290 |

The average Sunday attendance was 244 adults and 44 children.

### An overview of PCC business this year

PCC meetings were very well-attended throughout the year. At each meeting, the treasurer provided a monthly review of income against expenditure and kept members up to date with the financial position of both open and restricted funds. The sub-committees also present minutes and reports of their work.

Child and Vulnerable Adults Officer Gloria Brown gave six-monthly updates and presented policies to the PCC for revision/approval. There are currently 82 people with a DBS clearance certificate. 16 people have been cleared since the last APCM. The PCC has five policies in red binders at the back of both churches: Child Protection Policy, Policy for Transporting Children, Vulnerable Adults Policy, and a Drug and Alcohol Policy. The Policy for the Employment of Ex-Sex Offenders is kept in the parish office.

In January, the PCC met for an away day outside the parish to discuss our values and to take the first steps towards formulating a Parish Mission Action Plan as required by the diocese. All who attended found the day very stimulating. The findings were discussed further at the January PCC meeting, and a small group was charged with the task of producing a draft pMAP to bring back to PCC. Judith Bird had been inspired to start the process of developing Beacon Café for people who lived alone. PCC approved the expenditure for developing the parish re-branding process. Grants were sought to cover redecoration of the ceiling at St Boniface and more extensive renovations at St Martin's.

In March, the PCC learned that plans for Beacon Café had moved ahead quickly and it would open on 21 April. The faculty for the screen and projector at St Boniface had been granted, and a secure lid for the new sound desk had been purchased. Guest speaker Rob Hayter addressed the meeting concerning the *Leading Your Church into Growth* course that he had recently attended with Revd Sheena Williams. The re-branding process had been held up while the possibility of a new name for the parish

was explored, but it was decided to leave the name unchanged and the design process would commence as soon as possible. Some committees had been revising their terms of reference, and these would be brought to the next meeting for final approval before being issued to all PCC members for reference. The PCC approved the text of the annual report, the annual accounts and the changes to the Financial Management and Controls document.

In May, Paul Smith (Youth Minister) and Laura Chase (Children's Minister) were co-opted to serve as full members of the PCC. Church members and professional architects, Duncan McKellar and George Rankin, gave a presentation outlining refurbishment work needed at St Martin's. This included replacing the boilers, improving insulation and upgrading the sound system. It was hoped that the cost of much of the work could be covered by grants. After the election of officers and appointment of sub-committee members, most of this meeting was taken up with further discussion and amendment of the pMAP and values documents, which were approved for issue to the wider church for comment. Revised terms of reference for PCC subcommittees were approved and the PCC supported the necessary expenditure to allow the screen and projector at St Boniface to be purchased and installed.

In July, the pMAP was given unanimous approval and was adopted. PCC learned that we were one of the first parishes selected to run the *Leading Your Church into Growth* course. This would be run for the PCC and some other invited people this year, and run again for the wider parish next year. Revd Sheena Williams stated that this was an inspiring course and it would commence in September. The first re-branding designs from Vision Tank had been received by the vicar and had been returned with comments. PCC voted to cover the cost of replacing the boilers at St Martin's, if the grant application was unsuccessful. Approval was also given to replacing the sound desk at St Martin's. The vicar announced that Ali Hill had been accepted for ordination training. Child and Vulnerable Adult Officer Gloria Brown gave her six-monthly update to PCC and confirmed that nobody could work with children or vulnerable adults in the parish until she had seen their DBS clearance and sent off details to the diocese.

In September, the vicar circulated a working document relating to the pMAP for 2015, showing reporting dates for the various initiatives. Most of the meeting was taken up with a consideration of the re-branding proposals and a presentation of the art work developed by Vision Tank. The PCC voted to adopt the new parish logo and email address and the Proxima Nova font. When the plectrum-shaped logos designed for the children and young people's groups were used (for example, on a tee shirt), PCC requested that the wording from the main logo should also appear somewhere. PCC learned that applications for grants to cover the work at St Martin's had been unsuccessful, but that the boilers would be replaced as planned. Hazel Bateman had attended Eastleigh Basics Bank AGM and circulated a report. A comprehensive document detailing all aspects of mission and parish life had been compiled by the mission committee and would be circulated early next year.

The main business of the November meeting was the consideration of the draft budget for 2016. With respect to the pMAP, PCC received reports of progress on a number of areas, including Super Stars after-school club, street pastors, work with secondary schools, ASDA chaplaincy and Beacon Café. As part of the pMAP review and development process, the January meeting would consider the feasibility of employing a full-time children's minister and address the problem of additional space for the expanding church@four congregation.



## 6.1 Youth and children's work

### Children's ministry

#### ***Laura writes:***

It has been another busy year in the life of the children's ministry in the parish. I would like to take the opportunity to say a big thank you to all the volunteers who serve so faithfully in the ministry amongst children in our parish - without them, the work just wouldn't be possible.



### Under 5s



#### **Praise and Play**

For pre-school children with their carers, Praise and Play takes place every Wednesday morning at St Boniface Church from 10am. It consists of a short, toddler-friendly session with songs, stories and activities. The children experience a variety of activities based around children's books and the Bible. The session ends with drinks, biscuits, free play and an opportunity to chat. Fiona Benham continues to provide refreshments for all who attend every week - a big 'thank you' for all you do, Fiona.

Steph Forward has worked very hard this year ensuring that there is a good and varied programme and has encouraged a team of people to help her run the individual sessions. We have several new families joining Praise and Praise recently, which has been encouraging. In December, the team organised and ran the 'Twinkle, Twinkle Christmas Service' on 24 December, which was very well-attended and enjoyed by all, many of whom are on the fringe of the church.



#### **Little Stars toddler group**

Our toddler group has continued to grow with many mums, dads, grandmas and child-minders coming along. In November 2015, Becca Wicks and her team ran a Bonfire Party, which was an opportunity to meet together on a Saturday-to have fun together and build friendships, and over 400 people attended.

After splitting the group into two sessions the numbers have stabilised at about 40-50 parents/carers in each. During the warmer months we have been able to use the outside space which has been beneficial. The team has grown, with Katie Hill joining recently. Laura would like to express heartfelt thanks to Becca Wicks and her team for this ministry which brings the parish into contact with a very large number of the local young families in the area.

### Primary-Aged Children (5-11s)



#### **Xplorers**

Xplorers, formerly known as Junior Church, is the group for children aged between 4 and 11 meeting during the morning services.

At St Boniface Xplorers was reduced down to just once a month on the third Sunday of each month, where possible, and the team comprises Anne Addiss, Laura Chase, Mary Shepherd and Julie Bourne. The numbers started well but have dropped to just one or two children attending. The children stay in the main service for the first song and then head to Xplorers for game, craft, stories, singing and more. They then rejoin the main church for the Eucharist and final song and have a chance to feed back to the church. The group have been looking at Bible heroes.

Xplorers at St Martin in the Wood continues to be led by Jane Keen and a team of volunteers. The children enjoy a wide range of activities, starting off in the main congregation and later rejoining the adults for the communion part of the service. The themes and activities for each Sunday are based on the Common Worship lectionary readings and the children enjoy sharing what they have learnt and made with the rest of the congregation when they return to the main service.

In December, all the children's groups joined together to lead our Pop-Up Nativity, where children from across all the various groups and services are invited to take part. At Easter and at other festivals both churches have activities for children away from the main service before the children rejoin the service for communion.

## Church@four



Church@four kids' ministry continued

to

grow

in 2015. Although this was very encouraging, we have faced an ever-increasing lack of space. Many children have been bringing friends along, which is great, and we currently have 60 children from 0-11 involved in church@four. As one solution to space, we decided to have all the children from Sparks and Live Wires together once a month in more of a holiday club session, building on the success of holiday club. This has worked well and several children bring their friends along to these sessions; the children also have tea together at the end of the session, which is encouraging friendships to develop. It has also provided the children with some more space to play games but noise still proves to be a challenge.

The children start in the main service for the first 20 minutes for some singing and then they go to their groups for Bible stories, crafts, games, small-group discussions and more, and then are collected by their parents at the end of the service. Laura would like to express her thanks to the team for all their hard work, commitment and enthusiasm.



## Super Stars

Super Stars was born out of Little Stars toddler group as many families with children who had reached school-age were sharing their feeling of loss at not being able to continue to meet together. So, Super Stars (for 5-7s) was born and started in September 2015. The group meet at St Martins on Monday afternoon from 3:15-4:30pm fortnightly. There is a Bible story, which denotes the theme, and craft activities. The children have some free time to start the session, there are lots of toys out, craft activities and snacks to enjoy, and at 4:10pm we tidy up ready for a game, story, singing and a prayer in the church. It only costs £1 per family and we

have had a good number of families regularly attending. The children have been invited to join in with Holiday Club, which several have signed up for.

## **Holiday Club**

The decision was made to move the Holiday Club from the summer holidays to Easter, mostly because the summer holiday were become super busy with other church activities. We did have slightly fewer children attending but it felt a less stressful time of year to run it, so we will continue to run Holiday Club at this time of the year. In 2015 the Holiday Club was called 'Xpedition Force' and was based on the events leading up to Jesus' death and resurrection. We ran the Holiday Club from 9:30am-12pm Monday-Friday at St Martin's, which worked really well. This enabled the team to really get to know the children and share the Good News about Jesus. The week was organised by Laura Chase and Paul Smith, along with a large number of volunteers including many young people. Laura would like to thank them all for their hard work and prayers. It was an amazing week and 67 children attended. We ended the club with a celebration service at St Martin's on Sunday 19 April followed by a free BBQ which many families from the club attended.

## **Schools ministry**

We continued to visit schools this year with our assembly programme for the academic year 2014-15. The team has been able to go into more schools now, including:

- Hiltingbury Infant School
- Hiltingbury Junior School
- St Francis Primary School (two assemblies – one for infants and one for juniors)
- Merdon Junior School
- Scantabout Primary School
- Fryern Infant School
- Fryern Junior School.

The team goes to each school seven times throughout the academic year, reaching over 1600 children.

The assemblies we did in 2015 were:

|           |                                  |
|-----------|----------------------------------|
| January   | Jesus feeds 5000 men             |
| March     | Jesus washes his disciples' feet |
| May       | Jesus goes back to heaven        |
| July      | The lost sheep                   |
| September | Love your enemies                |
| November  | Who is this man?                 |
| December  | Christmas                        |

The team has been great and we would like to say a big 'thank you' for all their hard work and commitment to this growing ministry. Please continue to pray for this ministry as it's a great way for children to hear the Christian message in a fun and relevant way. Pray also that doors remain open and we make the most of every opportunity. In September 2015 Debbie Pearce, Heather Callum and Andrea Mugford all joined the team.



The Little Stars Team

## Youth ministry

### ***Paul writes:***

I have been a part of the parish now for 18 months, and we have packed in so much fun, new projects, wider parish engagement and lots of discipleship. It has been a great year and I look forward to the year ahead. However, none of the following could have happened without the support and volunteer teams across the parish. I want to especially thank the youth team which is made up of the following people who are an incredible group of adults who love Jesus and our teenagers – Linda Chant, Ruth and Stuart Divall, Rob Noel, Jane Bennett, Claire and Nathan Brendish, Sarah Smith, Rachel Strong, Steph and Graeme Forward, and Angharad Kerr.



The following shows what I have been up to over the past 12 months:

### **Fuse (11-14s group)**

**Sundays** - On Sundays during church@four we have continued to meet in a home nearby due to a lack of space at St Martin in the Wood church. We have grown to an average of 18 teenagers in this group and are struggling with space in the living room to really build an engaging programme - but this is a good challenge to have! We continue to thank Chris and Pippa Giles for their tremendous generosity in using their home.

**Tuesdays** - Our Tuesday night group meets at St Boniface church except for the first Tuesday of the month when the building is being used for other purposes. We have expanded our programme with the incredible facilities down there and have covered many topics on Christianity, but all of these are focused on Who God is? Who we are? And what has God called us to do? Our numbers have grown to an average of 18 on a Tuesday evening with several new faces joining us.



**Socials** – We have continued our social events on the first Tuesday of the month and have seen an increase in numbers for these (up to 26 teens). This shows an eagerness of our teens to invite their friends to great events, which is really encouraging. Our socials have included: ice skating, oxygen trampoline centre, bowling, laser tag, 80's film night, ringos and colour chaos.



**Sleep over** – In the autumn term we had our first sleep over at St Martin's, which was lots of fun, where we had a bouncy castle inside the centre, film, games and lots sweets. 22 teens attended this and we will look to do this again in the summer term.

**Slum Survivor and supporting missions** - We have also engaged with Friends of St Anne's Hospital, Liuli, Tanzania, and Christian Aid to ensure we are serving great causes. We have been packing boxes at the St Anne's warehouse in Eastleigh and have run fundraising events through our Slum Survivor event, which raised £800.



Ambulance outside St Anne's Hospital, Liuli

### **Ignite (14-18s)**

We meet on a Sunday evening after the church@four session in St Martin in the Wood and at leaders' homes. Our evenings start out with a meal together and then we explore spiritual themes and our practical response. We also have social events, and several of the Ignite teens serve by helping the Fuse youth group.

**Socials** – Our socials have included ice skating, colour chaos, safari dinners and many BBQs.

### **Ignite discipleship (14-18's)**

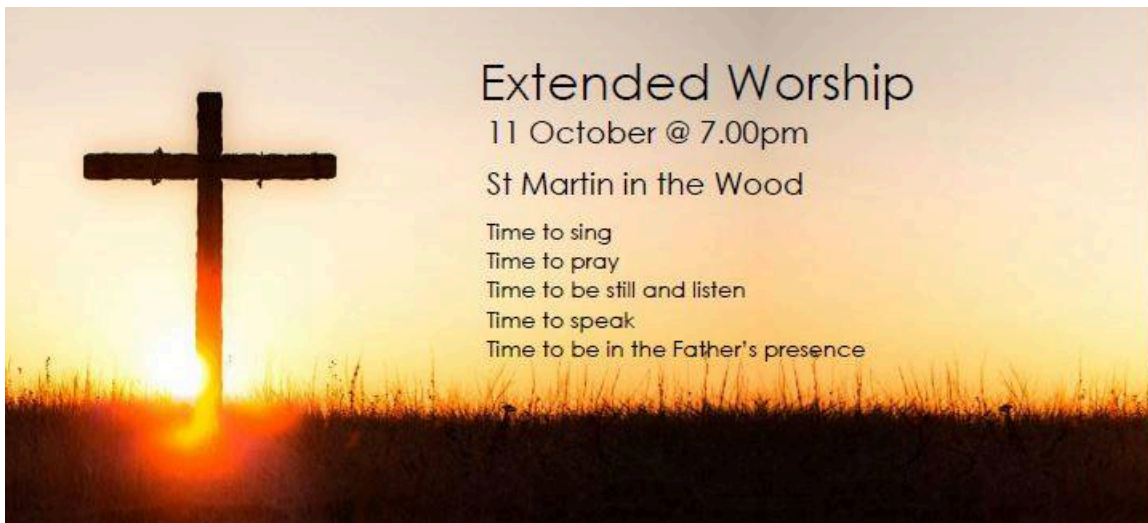
Discipleship is at the core of everything we do with Ignite, with every teen invited to join a group which meets midweek at Costa or Waitrose. These gatherings explore how we journey with Jesus, engage with the local community via prayer walks, and build an amazing environment where talking about Jesus and praying together become a natural



part of our lives. So far we have 12 teenagers regularly attending these groups with Linda Chant, Ruth Divall, Sarah Smith and me leading.

**Youth band** – Every other Friday night the young people from both Ignite and Fuse get together to practise and worship God through their musical gifts. The youth band lead musical worship during church@four and other events across the year.

**Extended Worship** – On the second Sunday of every month we have created a space for musical worship and engaging with the presence of God. This has been a great time for the teenagers and others to understand their identity as children of God and to also engage with their heavenly Father through prayer, musical worship and scripture. We really want this space to be open to the whole parish as we look at building the kingdom of God across Chandler's Ford.



**Slum Survivor** – This was a weekend event where we built a slum on the field at St Boniface and the teenagers were challenged to build and live in the slum for the weekend. This was a great opportunity to experience how over a billion people have to live in the world every day and also raise £800 in sponsorship money which was distributed between St Anne's, Liuli, and Christian Aid.



## Residentials

Over the past year we have had three residential for our teens:

**Soul Survivor** – This year we took the decision to invite both Fuse and Ignite to Soul Survivor, which meant we took a group of 37 people to this festival. During this week we had two of our group make first-time commitments to follow Jesus, our boys won the football tournament (out of 80 other churches) and we had a great time building community, worshipping God and spending time with Jesus.

**Ignite Retreat** – Over the October half term we took nine teenagers on a spiritual retreat to Devon. This was a great time to get away from everything and devote our time to God. We had times of sung worship, teaching, independent devotional times and just enjoyed the Devonshire countryside.



**Fuse weekend away** – We had our first Fuse weekend away over February half term and took 16 teens to Kimbridge near Romsey. This was a fun time which included Splashdown Water Park, Thorpe Park and lots of teaching, fun and games. We want to thank Clay Brendish (Nathan's father) for his generosity for allowing us to use this venue.

#### **Other activity**

**Barton Peveril Christian Union** – I have been invited and spoken at Barton Peveril CU on several occasions. This has been a good opportunity to talk to our own teens in the college and many others about the love and passion that Jesus has for them.

**Youth service** – We ran an area-wide youth service which engaged churches from across our Deanery up until the summer of 2015. This was well attended, but some of the other churches involved were building bigger internal programmes and felt that we needed to take a break. We still engage with the churches to explore any future engagement.

**Little Stars toddler group** – I currently support this toddler group every Tuesday morning, being the welcoming face on the door and also engage with the mums and dads who attend. I feel it is great as a man to be there to build bridges with other dads that come in and contribute to how we as a parish support families and dads on a weekly basis.

**Assemblies team** - I am on the assemblies team which engages with all the junior and infant schools across Chandler's Ford. We run assemblies every term.

**Holiday Club** – Every year I help co-host the holiday club week with Laura Chase and we had a great time last Easter with over 70 children. We are also gearing for the next one with hopefully even more children attending.

**Parenting course** – On the back of the great work that we do with children and families across the parish, we decided to run a parenting course at Bayleaves Larder. We did this in the spring term last year and, along with Jim and Becca Wicks and a team, we ran an eight-week course. The thirteen attendees who were all mums and dads linked through Little Stars, which was really encouraging as we look to create a holistic approach in supporting and loving families in our Parish.

**Church@four and parish-wide events** – Over the past year my role on the leadership team of church@four has been to look at events for the whole congregation and parish. I have overseen the following events: a spring walk, sailing social, fun day at the Barbers', parish day out at Royal Victoria Country Park and the Little Stars fireworks event at St Martin's. I will be running more similar events this year including a group going to the Big Church day out.



Youth band plays for Holiday Club



Fuse leads worship

## 6.2 Worship and spiritual growth

### Worship

**Psalm 8:1** *O LORD, our Lord, how majestic is your name in all the earth! You have set your glory above the heavens.*



St Boniface choir

In all our parish worship we seek to acknowledge who God is, honour him in our praise and thanksgiving, prayerfully present the needs of the world and our needs to him, and receive his love and grace as we seek to live as His people. Also, we seek to offer him ourselves, and, filled with the Holy Spirit, commit ourselves to live as his people here in Chandler's Ford, sharing the Good News of Jesus Christ.

Throughout the year we had a wide range of worship services in St Boniface and St Martin in the Wood. Our regular Sunday and midweek service pattern has continued. Christmas services were very well-attended and there was good attendance for our Easter services as well.

All-age monthly Praise Together services were held, normally on the first Sunday of the month at St Boniface. Baptisms have been regularly conducted within Praise Together services this year. Our thanks to the team of Kerry Dominy, May Barker, Mary Shepherd, Anne Addiss, Julie Bourne and the Revd Sheena Williams who have co-ordinated and led the services.

In 2015 Healing Services were held on the last Sunday evenings of most months. In both churches, anointing with oil, the laying on of hands and prayer have continued as requested during the year. We thank those members of the Healing Prayer Group who meet regularly to pray for healing.

A number of special services were held during the year in the parish, including Thanksgiving for Baptism, our patronal festivals, All Souls' service, Remembrance Sunday and the ecumenical Christian Aid Week service. A range of other special services, including St George's Day, harvest, Taize, Christingle and carol services, were held during the year for schools and community groups such as the Scouts, Cubs and Beavers.

Church@four, our weekly Sunday afternoon service with children and youth ministry at St Martin in the Wood, continued to grow under the leadership of Ben Chase and the rest of the church@four leadership team: May Barker, Laura Chase, Ali and Steve Hill, Revd Ian Bird, Revd Sheena Williams and Paul Smith. We want to thank very much all those who have continued to contribute to church@four in so many different ways.

The huge commitment of those involved in music in our parish is much appreciated. Thanks are expressed to the St Boniface choir and organists of St Boniface, and organists at St Martin in the Wood, for their contribution to the regular worship of the church and for the special services during the year. We would also like to thank the musicians who have supported our Praise Together services and occasionally played at St Martin's Eucharist when an organist was unavailable. Sarah Akponasa has continued as our parish organ scholar, playing at both of our churches during university term-time. A number of gifted musicians play for church@four each week and Holiday Club. We are very grateful for the energy and enthusiasm they bring to our worship.

CROWD (Clergy, Readers, Organists, Wardens and Deputies – including choir reps) met twice this year to review and plan the parish worship. We continue to pray and reflect on the breadth of services we offer.

It is important to acknowledge and thank the large number of people across our parish who offer their time and gifts to God as servers, sacristans, church cleaners, flower arrangers, stewards, lesson readers, intercessors, communion ministrants, worship leaders, band members, technical team members, refreshment providers and administrators that enable our parish worship to happen week on week and enable us to celebrate Christmas and Easter. We simply could not operate without the many people, who graciously give to the parish in so many different ways. A huge thank you for all that you continue to do!

In September, Ali Hill was appointed as our part-time parish Discipleship Co-ordinator, alongside her training for ordination at St Mellitus College, London. Ali's role is to promote greater discipleship across the parish and this includes supporting and developing our home groups. We had eight groups meeting on various evenings, two groups meeting during the day and two focus groups. In 2015 many followed the Diocesan Lent Course entitled 'Called to Contemplative Action'. Some in the parish also attended local ecumenical Lent groups, organised through CTCF (Churches Together in Chandler's Ford).



In the autumn, we launched a new parish prayer meeting at St Martin's on the third Thursday each month to pray for the whole parish and for Chandler's Ford and beyond. The Tuesday prayer group ceased early in the year and we would like to thank those who attended for their prayers for the parish. Men@8, a men's prayer and Bible study group, continues to meet on the first Saturday morning of the month at 8.00am, now co-ordinated by Chris Giles and Stefan Gleeson. We would like to thank those who have led and hosted the group.

Our church members are personally encouraged to read the Bible regularly and around 30 people subscribe to Bible Reading Fellowship notes. We wish to thank Sandra Laythorpe, who continues to organise subscriptions and the distribution of BRF notes at both churches and she has sample copies should you wish to try the notes.





It has been a real privilege that we have been able to use Bay Leaves Larder on Hiltingbury Road for parenting and marriage courses this year. We would like to express our huge thanks to Sarah Guilder, for the use of her café for our courses. We thank all who have been involved in running the courses there this year.

Our parish branch of the Mothers' Union has continued to meet on a regular basis for daytime and evening meetings and socials.



## 6.3 Mission

As many of you will know, Bishop Tim is leading us to become a mission shaped diocese, living the mission of Jesus. As part of this in 2015, all parishes across the diocese were asked to draw up Parish Mission Action Plans (pMAP). Much prayer and work went into our pMAP which is found earlier in this report. Importantly, it reflects the priorities we believe God has for us over the next few years. It will run alongside all the great work and activities that continue across our parish. The PCC regularly reviews the plan and progress. We will modify it in the light of progress and God given opportunities that emerge. You will be heartened to know that in the first year, we have achieved virtually all that was laid out in the plan.

Our Mission Committee continued to oversee the parish mission day scheme for supporting overseas and local Christian mission organisations. This year we had six advertised Sundays where we heard about and donated to the work of the following organisations: Us (formerly known as USPG), Church Army, Friends of St Anne's, CMS, Bukedi Diocese and the Children's Society (Christingle). We were delighted to be able to welcome representatives from some of our mission partners including Revd Dr James Grenfell (Us) and Canon Keith Price (Bukedi). It was good to have Heather Johnstone visit us, our new CMS mission partner, as she prepared to go to manage the Rehema project in the Diocese of Mara, NW Tanzania. All the speakers significantly raised our awareness of the diversity of work being carried out by these organisations to share God's love around the world. We would like to thank all those mission representatives involved in organising and hosting our guests in 2015. The PCC voted to increase our extra-parochial giving again in 2015, to support these mission partners and also enabling us to support other charities with one off gifts such as Fledge, a local charity working with homeless young people, and an emergency appeal for the Anglican Hospital in Palestine.

The logo for The Children's Society. It consists of the words 'The Children's Society' in a serif font, with 'The' in a smaller size above 'Children's', which is above 'Society'. The text is white and is set against a black rectangular background.

The  
Children's  
Society



SHARING  
JESUS  
CHANGING  
LIVES



Sorting donations to be packed for St Anne's Hospital, Liuli

We thank the Mission Committee members: Una Barter, Jean Nolan, Anne Addiss (co-chair), Gina McCausland (till March 2015), Tricia Urquhart, Steve Hill, Ian Bird and Lynne Mursell (co-chair) for all their enthusiasm and hard work. The committee would also like to thank church members for your interest, support and generosity to our mission partners and the charities that the parish has supported over the last year.

In the main morning services on Sunday 26 April, Wendy Evans spoke about the work of Christian Aid. Thank you to everyone who collected for Christian Aid week in May, collecting a total of £3,280.

This year, we supported two charities, ARK (Acts of Random Kindness) and Winchester Churches Housing Scheme, during Lent and each received over £500, raised from the Shrove Tuesday lunch and Lent lunches at St Boniface. We want to express our thanks to all who prepared the food and served at the lunches during Lent in this period.

Chandler's Ford Street Pastors scheme operates on Friday nights in the community, and we continue to look at ways that we can encourage and support this scheme. Our current pastors are very happy to talk to anyone about their work.





Parish support for the Eastleigh Basics Bank continued. Hazel Bateman and Sue Caukwell continue to act as our Basics Bank champions. Thank you to all who continue to support this vital local work. This year, our harvest gifts were donated to Eastleigh Basics Bank too.



Our donations are sorted at Eastleigh Basics Bank

Traidcraft stalls are regularly held at both churches, as well as occasional special events evenings at St Martin's. Our thanks to Tricia Urquhart and Geok Hoon (Janet) Williams who organise stalls at St Martin's and St Boniface respectively, and to their helpers at both churches.



Again this year, the parish supported Samaritan's Purse – Operation Christmas Child, sending about 70 shoeboxes around the world giving children a Christmas gift. Our thanks go to all who contributed shoeboxes.

We continue to value our ecumenical activities with other churches in Chandler's Ford, many of which are missional. With our sisters and brothers in local churches together we are involved in a number of activities including Christian Aid Week, supporting our local Street Pastors, Good Neighbours Scheme, supporting Eastleigh Basics Bank, Lent Groups and our annual carol singing at ASDA. Also, during the Week of Prayer for Christian Unity there were visits to our churches from people worshipping in other CTCF churches. This 'church swap' event was a popular success and gave people the opportunity to experience worship in other churches locally. As part of CTCF, clergy/ministers in this group met together on a Wednesday every month at St Boniface for discussion and prayer. Penny Thatcher is Chair of CTCF, Kim Yates is Vice-Chair and Sue Wakelin CTCF Secretary.

Our monthly schedule of baptism preparation evenings have continued at St Boniface with a member of the clergy and the baptism lay pastors involved in the evenings.

Wedding preparation for groups of couples took place on two separate Saturday mornings in St Boniface led by the clergy, with support from those who help in the administrative process.



The Men's Breakfast Group has continued meeting on the third Saturday of the month, from 8.30-10.00am either at St Boniface or St Martin in the Wood. Those attending, church members and their friends, enjoyed a cooked breakfast and a wide range of talks and discussions on religious and other matters.



## 6.4 Church centres

### St Boniface Centre and St Martin in the Wood Centre

In addition to making a substantial financial contribution to our work and worship, the two church centres are especially valuable because of the outreach opportunities they provide to the community in Chandler's Ford and beyond. A wide variety of organisations regularly use the centres, with many hundreds – probably thousands – of people passing through



the church porches in the course of a year. Community users include Brownies and Guides, a classical guitar society, pilates, Blood Transfusion Service, Kumon maths, a school of dance and many more.



We are very grateful to the two centre committees who give to the parish much time, energy and expertise in ensuring that the centres are clean, available, suitably furnished and well kept. There is much pressure upon them with health and safety, child protection and insurance regulations.

At St Martin in the Wood, the sound system has been upgraded with a new sound desk and the boilers have been replaced with two energy-efficient boilers.

At St Boniface, the nave ceiling has been redecorated, a projector and screen have been installed, and replacement staging has been purchased for the new sound desk to allow for smooth operation of the folding doors.

## 6.5 Administration and communication

The parish office is the administrative hub of the parish and plays a vital role in our mission. It has been run for the past seven years by Sue Frane who carries out her role with cheerful, calm efficiency. She is ably assisted by Margaret Owens, Judith Bird, Ann Brew and Jenny Brocket, who carry out a range of office tasks on a voluntary basis. The parish office is a good witness to newcomers and visitors to the parish. It helps tremendously with people involved with weddings, baptisms and funerals, and can be the first port of call for those in distress.

The parish magazine continues to be distributed across the parish and beyond. Our thanks are expressed to Christine Clark as editor in producing such a high-quality publication, and to everyone who contributed copy photographs in 2015. Also, we thank Nigel Barker who has continued to compile and take photographs for the magazine front and back covers, and to the wider magazine team, who have faithfully, typed, proofread and distributed the magazine around Chandler's Ford. Thanks are also expressed to Judith Bird for compiling the weekly news sheet.

At the end of 2015, our new parish logo was launched, the culmination of a lot of hard work done by the parish branding group of Judith Bird, Ben Chase, Jim Wicks and Nigel Barker, in conjunction with the design company Vision Tank. We hope that our distinctive shaped logo, along with other new logos and communication standardisations, will help us to communicate better with people around us in Chandler's Ford in our mission. In 2016, our plan is to have a new website that encapsulates our parish diversity and that will be used by visitors and those looking to join a local church as well as by our regular members.



## 6.6 Social events

The Men's Breakfast group has met monthly at alternate churches and has enjoyed a wide range of interesting speakers and good food. A Women's Breakfast is planned for 2016.

Film nights have continued in 2015 and continue to attract good numbers. We welcome everyone to these free showings and have had people come from outside the church, including those who have discovered the joy of watching films with new friends and company. Coffee and tea are served, but often people bring their own, slightly stronger, refreshments to enjoy! An average of £25 per night was donated to the General Fund.



Other social events included:

- St Martin's Lunches, organised by Margaret Doores.
- St Martin's Afternoon Guild meetings were held on the second Monday of the month at 2.30pm, except for January and August. There are approximately 30 members at present, and the group welcomes church and non-church members alike.
- The Holiday at Home programme has been running for almost seven years in Chandler's Ford and is currently held every six to eight weeks, from 10.30-4pm, costing £5 per person. Linda Read and a small team of helpers cater for senior citizens in the community. Guests have a welcoming cup of tea/coffee, fresh cooked main lunch, with a choice of six-plus desserts (mainly good, old-fashioned ones) and afternoon tea. Entertainment ranges from armchair aerobics to good music from 30s, 40s and 50s, musicians and singers, a magician and even Father Christmas. There are draw prizes, different types of quizzes and bingo, with the emphasis on fun. The dedicated team of helpers prepare and serve the food and also help the guests as necessary.

- Let's do Lunch was started some years ago by Alan Dominy for anyone who was on their own for Sunday lunch, and continued after Alan left the parish. A two-course lunch, usually a roast, is enjoyed by an average of 12 members of the congregation on the last Sunday of every month, for which everyone pays £5. After expenses have been paid, the remainder (anything from £10 - £20 depending on how many have had lunch) is given to a charity.
- A number of coffee mornings were held throughout the year.
- A spring walk to Farley Mount was arranged in April.
- The Friends of St Anne's Hospital, Liuli, organised a family fun day in August with children's craft activities and a quiz for adults on Africa. The sun shone, there were stalls, music and cakes for the adults and a range of interesting craft activities for children, who departed at the end of the afternoon clutching carrier bags containing all their creations.
- A strawberry tea and grand raffle was held at St Boniface in June.
- A Parish Day Out barbecue/picnic at Royal Victoria Country Park was held in August, attracting over 100 parishioners from all congregations. Thanks are expressed to Paul Smith for organising this event.
- A craft fair at St Martin's offered stalls and fun for all the family in the autumn including a visit by Falcon High, who brought four delightful owls to show us.
- Craft & Co met regularly, and their efforts raised funds for use both within and outside the parish.
- Beacon Café has taken place on the first and third Tuesday of each month from May onwards, providing an opportunity for people in the community who live alone to chat over coffee and delicious cakes, make new friends and enjoy craft activities.
- Some major sporting events were shown on the big screen in the Salisbury room.



- A family fun day was held at the Barbers' house in July.
- Nine members of the parish went to New Wine conference at Shepton Mallett.
- A fireworks party was organised by the Little Stars team/church@four. Over 400 from Little Stars, church@four and other congregations came to make crafts and watch the fireworks.

**NewWine**  
Local churches changing nations



- Thanks are expressed to Deirdre Tomlinson and her catering team who held a Shrove lunch, Lent lunches, a St Bonifacide lunch, a Harvest lunch, receptions/wakes following funerals, celebrations for special wedding anniversaries, and in addition refreshments for many parish occasions.
- A Christian Aid Quiz Night was held in November.
- St Martin's Quiz Night was as popular as ever!
- A Christmas Tree Festival took place at St Boniface over three days in December. Trees were decorated by church and community groups and refreshments and lunches were served throughout the festival. Thanks are expressed to Peggy Marten and all who helped to produce this enjoyable event for the parish.



**Christmas Tree Festival**  
Chandler's Ford  
St. Boniface Church



**Feeling Lonely?**  
**Welcome to Beacon Café**  
**at St. Boniface Church**





## 7. Review of financial activities and affairs

### Activities and Outcomes

Much of our expense goes on worship, maintaining our buildings, paying for our clergy and generally keeping things going. But more than this our annual accounts should reflect in numbers what the Parish Mission Action Plan states in words.

In this section of the Annual Report you will find details of how much we spent carrying out activities that include employing a Youth Minister and a Children's Minister; upgrading heating and sound systems in our churches; using the Centres for pre-school children's groups and the Beacon café and many other activities.

Raising money and spending it on activities like these is not an end in itself but is a means to achieve an end – building the kingdom of God by growing disciples, transforming the lives of school children and the lives of vulnerable and lonely people in our Parish. Elsewhere in this report you will have seen evidence of how the money we spend funds activities that change people's lives.

### Overview of Accounts

Parish expense in 2015 exceeded income by £30,000 leaving us with a consolidated balance of £141,213 at the end of the year. The previous three years saw the consolidated balance rise by 66% as significant surpluses were generated each year along with very generous giving for restricted purposes. In 2015 we were able to use this balance to fund parts of our Parish Mission Action Plan.

2015 saw a doubling in the funding of Mission Giving and Donations to £18,400 which, while very pleasing to record is still less than 6% of our unrestricted income. This figure will increase

again in 2016 as we strive to reflect God's generosity to us in our giving to mission and aid agencies.

#### Reserves

The Parish reserves policy is reviewed annually by the PCC and currently states:

It is the policy of this Parish to hold unrestricted reserves in the General Fund equivalent to two months budgeted expenditure. At least half of this amount should be held in the Diocesan Loan Fund.

Reserves in the Fabric Fund should be £30,000 to cover unforeseen building problems, works identified at the next Quinquennial inspection and likely expenditure within the next 5 years. The PCC will look to identify money from other funds to achieve the required level of reserves by the end of 2015.

The need for a Fabric Fund reserve figure was identified in 2012 when the fund stood at £12,000 and our ability to withstand a major requirement to fund repairs was in question. The reserve figure of £30,000 was achieved at the beginning of 2015 and by the end of the year it had been called upon to fund replacement of the central heating system at St. Martin's at a cost of over £11,000.

#### Legacies

The Parish welcomes legacies to support all that we do. A leaflet explaining the Parish legacy policy was published during the year and is available at both churches.

During 2015 we have funded part of our work from legacies given by faithful departed members of our congregation. We are grateful for gifts totalling £4,000 given by Christine Pullen, Mrs Blanche, Margaret Potter, John Cormack and George Nash that have been used in ways that reflect their wishes and interests.

#### Management of Finances

The restricted Youth Worker Fund was closed at the end of June and all future funding of our Youth Minister will come from the General Fund as a normal part of our activities.

The Parish Giving Scheme is our preferred method of regular giving and its use continues to grow with clear advantages to the Parish and to the individuals.

#### Thanks

Our thanks for the careful administration of parish finances are due to:

Sue Frane – Assistant Treasurer

Ann Brew – Finance Administrator

Jim Rooke – Regular Giving and Gift Aid Administrator

Linda Read – St. Boniface Centre Committee Treasurer

Paul Burgon – St. Martin in the Wood Centre Committee Treasurer

## Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

### Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

### Incoming resources

#### ***Voluntary income and capital sources***

Collections are recognised when received by or on behalf of the PCC.

- Planned giving receivable under Gift Aid is recognised only when received.
- Income tax recoverable on Gift Aid donations is recognised when the income is recognised.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.
- Funds raised by fetes and similar events are accounted for gross.

#### ***Other income***

Rental income from the letting of church premises is recognised when the rental is due.

#### ***Income from investments***

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

#### ***Gains and losses on investments***

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

### Resources used

#### ***Grants***

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

#### ***Activities directly relating to the work of the Church***

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

### Fixed assets

#### ***Consecrated property and movable church furnishings***

Consecrated and beneficed property of any kind is excluded from the accounts for s.96 (2)(a) of the Charities Act 1993.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory which can be inspected (at any reasonable time). Items with a purchase price of over £1,000 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of movable church furnishings acquired before 1 January 2000 is written off.

#### ***Other fixtures, fittings and office equipment***

Equipment used within the church premises is depreciated on a straight-line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

#### ***Current assets***

Amounts owing to the PCC at 31 December 2015 in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the Diocesan Loan Fund, at the bank or any other approved deposit taker.

## **INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE CHANDLER'S FORD PAROCHIAL CHURCH COUNCIL**

I report on the accounts for the year ended 31 December 2015, which are set out on pages 37 to 43.

### **Respective responsibilities of Trustees and Independent Examiner**

As the members of the Parochial Church Council, you are responsible for the preparation of the accounts; you consider that an audit is not required under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether any particular matters have come to my attention.

### **Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the Chandler's Ford Parochial Church Council and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an audit opinion on the accounts.

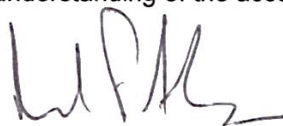
### **Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- To keep accounting records in accordance with section 130 of the 2011 Act; and
- To prepare accounts which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mrs. M D F Atkinson FCA  
Atkinsons Chartered Accountants  
32 Hiltingbury Road  
Chandler's Ford  
SO53 5SS

30<sup>th</sup> March 2016

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**  
**For the year ended 31 December 2015**

|   | Note | Unrestric.<br>Funds<br>£ | Restricted<br>Funds<br>£ | TOTAL<br>2015<br>£ | FUNDS<br>2014<br>£ |
|---|------|--------------------------|--------------------------|--------------------|--------------------|
| <b>INCOMING RESOURCES</b>                               |      |                          |                          |                    |                    |
| <i>Voluntary income</i>                                 | 1(a) | 231,936                  | 32,812                   | 264,748            | 223,883            |
| <i>Activities for generating funds</i>                  | 1(b) | 52,620                   | 0                        | 52,620             | 54,708             |
| <i>Investment income</i>                                | 1(c) | 595                      | 20                       | 615                | 699                |
| <i>Incoming Resources from Charitable Activities</i>    | 1(d) | 18,745                   | 0                        | 18,745             | 11,803             |
| <i>Other Incoming Resources</i>                         | 1(e) | 2,592                    | 300                      | 2,892              | 3,699              |
|   |      | -----                    | -----                    | -----              | -----              |
|   |      | £ 306,488                | 33,132                   | 339,620            | 294,792            |
|   |      | =====                    | =====                    | =====              | =====              |
| <b>RESOURCES USED</b>                                   |      |                          |                          |                    |                    |
| <i>Charitable Activities</i>                            | 2(a) | 322,955                  | 43,653                   | 366,608            | 287,311            |
| <i>Fund Raising</i>                                     | 2(b) | 1,317                    | 0                        | 1,317              | 2,362              |
| <i>Governance</i>                                       | 2(c) | 1,200                    | 0                        | 1,200              | 1,200              |
|   |      | -----                    | -----                    | -----              | -----              |
|   |      | £ 325,472                | 43,653                   | 369,125            | 290,873            |
|   |      | =====                    | =====                    | =====              | =====              |
| <b>NET INCOMING/OUTGOING RESOURCES</b>                  |      | -18,984                  | -10,521                  | -29,505            | 3,919              |
| <b>TRANSFERS BETWEEN FUNDS</b>                          |      |                          |                          |                    |                    |
| (All balancing, see note 9)                             |      | 15,192                   | -15,192                  | 0                  | 0                  |
| <b>NET MOVEMENT IN FUNDS after transfers</b>            |      | -3,792                   | -25,713                  | -29,505            | 3,919              |
| <b>BALANCES Brought Forward at 1 JANUARY 2015</b>       |      | 102,616                  | 68,102                   | 170,718            | 166,799            |
|   |      | -----                    | -----                    | -----              | -----              |
| <b>BALANCES CARRIED FORWARD<br/>AT 31 DECEMBER 2015</b> |      | £ 98,824                 | 42,389                   | 141,213            | 170,718            |
|   |      | =====                    | =====                    | =====              | =====              |



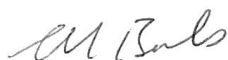
# CONSOLIDATED BALANCE SHEET AT 31 DECEMBER 2015

|  | Note | 2015<br>£ | 2014<br>£ |
|--|------|-----------|-----------|
| <b>FIXED ASSETS</b>                                    |      |           |           |
| Tangible fixed assets                                  | 5    | 206       | 206       |
| <b>CURRENT ASSETS</b>                                  |      |           |           |
| Debtors  | 7    | 6,399     | 8,998     |
| Short term deposits (Dioc. Loan Fnd & Deposit Account) |      | 116,306   | 123,279   |
| Cash at bank and in hand - General Fund                |      | 16,815    | 16,888    |
| Cash at bank and in hand - Hall accounts               |      | 18,797    | 27,199    |
| Cash at bank and in hand - other Funds                 |      | 0         | 4,341     |
|  |      | 158,317   | 180,705   |
| <b>LIABILITIES</b>                                     |      |           |           |
| Short Term (due within one year)                       | 8    | 17,219    | 10,193    |
|  |      | 17,219    | 10,193    |
| <b>NET CURRENT ASSETS</b>                              |      | 141,098   | 170,512   |
| <b>NET ASSETS</b>                                      |      | £ 141,304 | 170,718   |
|  |      | =====     | =====     |
| <b>FUNDS</b>   | 9    |           |           |
| Unrestricted   |      | 98,915    | 102,616   |
| Restricted   |      | 42,389    | 68,102    |
|  |      | £ 141,304 | 170,718   |
|  |      | =====     | =====     |

Approved by the Parochial Church Council on 16th March 2016 and signed on its behalf by:



Rev'd Dr Ian Bird (Chairman)



Malcolm Banks (Treasurer)

The notes on pages 39 - 43 form part of these accounts.

## RETURN OF PARISH FINANCE

The Accounting Policies are detailed in the page headed "Accounting Policies"

### 1 INCOMING RESOURCES (RECEIPTS)

|  | Unrestric.<br>Funds | Restricted<br>Funds | TOTAL FUNDS    |                |
|--|---------------------|---------------------|----------------|----------------|
|  |                     |                     | 2015           | 2014           |
| <b>1(a) Voluntary Income</b>                                       |                     |                     |                |                |
| Gift aided donations (including planned giving)                    | 172,687             | 11,634              | 184,321        | 161,539        |
| Income tax recovered on gift aided donations and GASDS             | 44,697              | 2,781               | 47,478         | 41,660         |
| Non-gift aided planned giving                                      | 5,361               | 0                   | 5,361          | 5,990          |
| Non-gift aided collections at services (other than planned giving) | 4,320               | 0                   | 4,320          | 5,248          |
| Non-gift aided sundry donations                                    | 978                 | 17,897              | 18,875         | 3,252          |
| Special Collections and Appeals                                    | 3,893               | 0                   | 3,893          | 4,594          |
| Legacies   | 0                   | 500                 | 500            | 1,600          |
|  | <u>231,936</u>      | <u>32,812</u>       | <u>264,748</u> | <u>223,883</u> |
| <b>1(b) Activities for Generating Funds</b>                        |                     |                     |                |                |
| Income from the use of church buildings                            | 41,909              | 0                   | 41,909         | 44,857         |
| Fund-raising   | 10,711              | 0                   | 10,711         | 9,851          |
|  | <u>52,620</u>       | <u>0</u>            | <u>52,620</u>  | <u>54,708</u>  |
| <b>1(c) Investment Income</b>                                      |                     |                     |                |                |
| Dividends and Interest (gross)                                     | 595                 | 20                  | 615            | 699            |
|  | <u>595</u>          | <u>20</u>           | <u>615</u>     | <u>699</u>     |
| <b>1(d) Incoming Resources from Church Activities</b>              |                     |                     |                |                |
| Magazines  | 3,112               | 0                   | 3,112          | 2,934          |
| Fees   | 9,165               | 0                   | 9,165          | 5,916          |
| Holiday Club and children's workshop receipts                      | 6,468               | 0                   | 6,468          | 2,953          |
|  | <u>18,745</u>       | <u>0</u>            | <u>18,745</u>  | <u>11,803</u>  |
| <b>1(e) Other Incoming Resources</b>                               |                     |                     |                |                |
| Other Income   | 2,592               | 300                 | 2,892          | 3,699          |
|  | <u>2,592</u>        | <u>300</u>          | <u>2,892</u>   | <u>3,699</u>   |
| <b>TOTAL INCOMING RESOURCES</b>                                    | <u>306,488</u>      | <u>33,132</u>       | <u>339,620</u> | <u>294,792</u> |

## 2 RESOURCES USED (PAYMENTS)

|  | Unrestric.<br>Funds | Restricted<br>Funds | TOTAL FUNDS    |                |
|--|---------------------|---------------------|----------------|----------------|
|  |                     |                     | 2015           | 2014           |
| <b>2(a) Church Activities</b>                |                     |                     |                |                |
| Mission Giving and Donations                 | 18,400              | 0                   | 18,400         | 9,000          |
| Secular charities                            | 0                   | 0                   | 0              | 1,000          |
| Payments from special collections            | 3,893               | 0                   | 3,893          | 4,594          |
|  | <u>22,293</u>       | <u>0</u>            | <u>22,293</u>  | <u>14,594</u>  |
| <b>Ministry</b>                              |                     |                     |                |                |
| Parish share                                 | 150,804             | 0                   | 150,804        | 145,925        |
|  | <u>150,804</u>      | <u>0</u>            | <u>150,804</u> | <u>145,925</u> |
| <b>Clergy expenses</b>                       |                     |                     |                |                |
| Working expenses of the incumbent            | 2,592               | 0                   | 2,592          | 2,977          |
| Parsonage house                              | 0                   | 0                   | 0              | 75             |
| Assistant staff (including Readers)          | 3,909               | 9,110               | 13,019         | 15,152         |
|  | <u>6,501</u>        | <u>9,110</u>        | <u>15,611</u>  | <u>18,204</u>  |
| <b>Parish Mission</b>                        |                     |                     |                |                |
| General outreach                             | 2,790               | 7,000               | 9,790          | 10,214         |
| Youth work                                   | 2,078               | 0                   | 2,078          | 0              |
| Children's work                              | 1,060               | 0                   | 1,060          | 1,562          |
| Youth events                                 | 7,212               | 0                   | 7,212          | 0              |
| Children's events                            | 1,397               | 0                   | 1,397          | 3,338          |
|  | <u>14,537</u>       | <u>7,000</u>        | <u>21,537</u>  | <u>15,114</u>  |
| <b>Church running expenses</b>               |                     |                     |                |                |
| Church running expenses                      | 0                   | 0                   | 0              | 0              |
| Church maintenance                           | 0                   | 0                   | 0              | 6,026          |
| Upkeep of divine services                    | 3,941               | 0                   | 3,941          | 5,509          |
| Upkeep of grounds                            | 1,809               | 0                   | 1,809          | 348            |
| Hall running costs                           | 36,327              | 0                   | 36,327         | 29,632         |
| Expenditure on parish magazine               | 3,739               | 0                   | 3,739          | 2,984          |
| Salaries, wages and honoraria                | 47,985              | 13,957              | 61,942         | 36,742         |
| Church administration                        | 9,184               | 0                   | 9,184          | 8,519          |
| Major repairs, replacements and redecoration | 25,835              | 13,586              | 39,421         | 3,714          |
| New building work                            | 0                   | 0                   | 0              | 0              |
| Depreciation                                 | 0                   | 0                   | 0              | 0              |
|  | <u>128,820</u>      | <u>27,543</u>       | <u>156,363</u> | <u>93,474</u>  |
|  | <u>322,955</u>      | <u>43,653</u>       | <u>366,608</u> | <u>287,311</u> |
| <b>2(b) Cost of Generating Funds</b>         |                     |                     |                |                |
| Fund-raising                                 | 1,317               | 0                   | 1,317          | 2,362          |
|  | <u>1,317</u>        | <u>0</u>            | <u>1,317</u>   | <u>2,362</u>   |
| <b>2(c) Governance</b>                       |                     |                     |                |                |
| Inspection of accounts                       | 1,200               | 0                   | 1,200          | 1,200          |
|  | <u>1,200</u>        | <u>0</u>            | <u>1,200</u>   | <u>1,200</u>   |
| <b>TOTAL RESOURCES USED</b>                  | <u>325,472</u>      | <u>43,653</u>       | <u>369,125</u> | <u>290,873</u> |

|   |             |             |
|---|-------------|-------------|
| <b>3 STAFF COSTS</b> (Funded by General Funds, included in the above) | <b>2015</b> | <b>2014</b> |
|   | <b>£</b>    | <b>£</b>    |
| Wages, salaries and honoraria   | 60,906      | 36,258      |
| National Insurance Contributions                                      | 3,099       | 93          |

During the year the church employed an organist, a Parish administrator, a PA to the vicar, a Youth Minister, Children's Minister and a Discipleship Coordinator

The value of donated assistance (administrators) has not been quantified.

The two Church Centres also employed cleaners, funded from their own accounts.

During the year the PCC paid remuneration to Sue Frane of £10,608 (2014:£10,400), Laura Chase of £11,001, Paul Smith of £24,000, Jeremy Hyde of £1,545 (2014: £0) and Allison Hill of £3,536 (2014: £0) for work undertaken in the Parish. All are members of the PCC.

No other member of the PCC has received any remuneration or other benefits. There were no other disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

|  |  |             |
|--|--|-------------|
| <b>4 INDEPENDENT EXAMINER'S REMUNERATION</b> | (Funded by General Funds, included in the above) |             |
|  | <b>2015</b>                                      | <b>2014</b> |
|  | <b>£</b>   | <b>£</b>    |
| Amounts payable in respect of:               |  |             |
| Independent examination                      | 1,200  | 1,200       |
|  | -----  | -----       |
|  | 1,200  | 1,200       |
|  | =====  | =====       |

|  |                           |              |
|--|---------------------------|--------------|
| <b>5 FIXED ASSETS FOR USE BY THE PCC</b> | <b>Land and Buildings</b> | <b>Total</b> |
|  | <b>£</b>                  | <b>£</b>     |
| <b>5(a) Tangible fixed assets</b>        |                           |              |
| <b>GROSS BK VALUE</b>                    |                           |              |
| At 1 January 2015                        | 206                       | 206          |
| Additions                                | 0                         | 0            |
|  | -----                     | -----        |
| At 31 December 2015                      | 206                       | 206          |
|  | -----                     | -----        |
| <b>DEPRECIATION</b>                      |                           |              |
| At 1 January 2015                        | 0                         | 0            |
| Charge for the year                      | 0                         | 0            |
|  | -----                     | -----        |
| At 31 December 2015                      | 0                         | 0            |
|  | -----                     | -----        |
| <b>NET BOOK VALUE</b>                    |                           |              |
| At 31 December 2015                      | 206                       | 206          |
|  | =====                     | =====        |
| At 31 December 2014                      | 206                       | 206          |
|  | =====                     | =====        |

Equipment costing less than £1000 has not been included.

The Land & Buildings comprises only the church car park in Hursley Road (shown as the cost of transfer of ownership to the PCC from the Chamberlayne Estates). The St Boniface and St Martin's Centres are not shown, since they are attached to their respective churches and clearly could not be sold.

**5(b) Investments** The PCC currently has no Investments (shares etc).

|   |               |                   |                   |              |
|---|---------------|-------------------|-------------------|--------------|
| <b>6 ANALYSIS OF NET ASSETS BY FUND</b> | <b>Assets</b> | <b>Unrestric.</b> | <b>Restricted</b> | <b>Total</b> |
|   |               | <b>Funds</b>      | <b>Funds</b>      |              |
| <b>FUND NAME:</b>                       | <b>£</b>      | <b>£</b>          | <b>£</b>          | <b>£</b>     |
| General Fund                            | 206           | 58,241            | 42,389            | 100,836      |
| Fabric Fund                             |               | 18,427            |                   | 18,427       |
| St Boniface Centre                      |               | 20,218            |                   | 20,218       |
| St Martin's Centre                      |               | 1,823             |                   | 1,823        |
| Youth Worker Fund                       |               |                   | 0                 | 0            |
|   | -----         | -----             | -----             | -----        |
| <b>Fund balance</b>                     | <b>£</b>      |                   |                   |              |
|   | 206           | 98,709            | 42,389            | 141,304      |
|   | =====         | =====             | =====             | =====        |

| 7 | DEBTORS            | 2015  | 2014  |
|---|--------------------|-------|-------|
|   |                    | £     | £     |
|   | General Fund       | 2,150 | 5,034 |
|   | St Boniface Centre | 4,249 | 3,931 |
|   | Youth Worker Fund  | 0     | 33    |
|   |                    | ===== | ===== |
|   | £                  | 6,399 | 8,998 |
|   |                    | ===== | ===== |

## 8 LIABILITIES

### Short Term (amounts falling due within one year)

|                              |        |        |
|------------------------------|--------|--------|
| General Fund                 | 16,233 | 8,963  |
| Youth Worker Fund            | 0      | 1,181  |
| St Boniface Centre           | 0      | 49     |
| St Martin in the Wood Centre | 986    | 0      |
|                              | =====  | =====  |
|                              | 17,219 | 10,193 |
|                              | =====  | =====  |

## 9 FUND DETAILS

### A summary of the movements of each of the various funds follows:

| FUND NAME:                  | Fund Bal.<br>01/01/2015 | Incoming<br>Res. | Outgoing<br>Res. | Surplus/<br>-Deficit | Transfers<br>of Funds | Fund Bal.<br>31/12/2015 |
|-----------------------------|-------------------------|------------------|------------------|----------------------|-----------------------|-------------------------|
| General Fund - Unrestricted | 46,665                  | 264,202          | 290,293          | -26,091              | 37,873                | 58,447                  |
| General Fund - Restricted   | 52,133                  | 32,303           | 42,047           | -9,744               | 0                     | 42,389                  |
| Fabric Fund                 | 24,861                  | 142              | 0                | 142                  | -6,576                | 18,427                  |
| St Boniface Centre          | 26,641                  | 33,924           | 24,347           | 9,577                | -16,000               | 20,218                  |
| St Martin's Centre          | 4,449                   | 8,220            | 10,741           | -2,521               | -105                  | 1,823                   |
| Youth Worker Fund           | 15,969                  | 829              | 1,606            | -777                 | -15,192               | 0                       |
|                             | =====                   | =====            | =====            | =====                | =====                 | =====                   |
| £                           | 170,718                 | 339,620          | 369,034          | -29,414              | 0                     | 141,304                 |
|                             | =====                   | =====            | =====            | =====                | =====                 | =====                   |

Figures include stock, assets, debtors and liabilities where appropriate.

### The purposes of the various funds are...

General Fund - Unrestricted - the monies used for the normal running of the churches

General Fund - Restricted - monies given for specified purposes including legacies, not available for normal running expenses

Fabric Fund - Designated by the PCC for major repairs

St Boniface Centre - Unrestricted - for the running of the hall facilities

St Martin's Centre - Unrestricted - for the running of the hall facilities

### TRANSFERS of funds:

|   | 2015   | 2014  |
|---|--------|-------|
| To the General Fund from St Boniface Centre                       | 16,000 | 0     |
| To the General Fund from St Martin's Centre                       | 105    | 0     |
| From the General Fund to the Fabric Fund                          | 5,200  | 3,800 |
| From the General Fund (restricted) to General Fund (unrestricted) | 0      | 8,800 |
| From the Youth Worker Fund to the General Fund                    | 15,192 | 0     |
| From the Fabric Fund to the General Fund                          | 11,776 | 0     |



## 10 DONATIONS (GRANTS TO CHARITIES)

The PCC made the following gifts to charities:

|                             | 2015          | 2014         |
|-----------------------------|---------------|--------------|
| <b>Mission Giving</b>       |               |              |
| CMS                         | 2,786         | 1,500        |
| Eastleigh Bukedi Link       | 2,785         | 1,500        |
| US                          | 3,286         | 1,500        |
| Friend's of St Anne's Liuli | 2,786         | 1,500        |
| Church Army                 | 2,786         | 1,500        |
| Children's Society          | 2,786         | 1,500        |
| Christian Aid               | 285           | 0            |
| Eastleigh Basics Bank       | 400           | 0            |
| Fledge                      | 500           | 0            |
| <b>Total</b>                | <b>18,400</b> | <b>9,000</b> |

### Secular charities

|                     |          |              |
|---------------------|----------|--------------|
| Merdon School       | 0        | 0            |
| Solent Credit Union | 0        | 1,000        |
|                     | <b>0</b> | <b>1,000</b> |

### Total Extra-Parochial giving

**18,400**      **10,000**

A variety of retiring collections, special services and events were organised for specific charitable purposes, and the proceeds were sent directly to the appropriate charities. Details of the amounts are given below.

|                                     |             |             |
|-------------------------------------|-------------|-------------|
| Bukedi Link                         | 896         | 226         |
| Bishop's Ordination Candidates Fund | 0           | 319         |
| British Legion                      | 466         | 700         |
| Winchester Churches Night Shelter   | 710         | 139         |
| US                                  | 73          | 100         |
| Zion Projects - Basics Bank         | 209         | 1462        |
| Church Army                         | 0           | 278         |
| CMS                                 | 0           | 45          |
| ARK                                 | 634         | 225         |
| Friends of St. Anne's               | 400         | 0           |
| Christian Aid refugee Appeal        | 400         | 0           |
| Collections for gifts               | 105         | 1100        |
| <b>Total</b>                        | <b>3893</b> | <b>4594</b> |

# Appendix 1

## Administrative information

The Parish of Chandler's Ford is a densely-populated suburban community situated midway between Southampton and Winchester. The two Anglican places of worship comprising this parish are St Boniface church, Hursley Road, and St Martin in the Wood church, Queen's Road. The parish is within the Eastleigh Deanery and the Diocese of Winchester. The address for correspondence is: The Parish Office, St Boniface Church, Hursley Road, Chandler's Ford SO53 2FT.

The PCC's bank is: NatWest Bank, 123 Winchester Road, Chandler's Ford, Eastleigh, Hampshire SO53 2UA.

The independent examiner is: Mrs M. D. F. Atkinson, Atkinson Chartered Accountants, 232 Hiltingbury Road, Chandler's Ford, Eastleigh, Hampshire SO53 5SS.

Parochial Church Council members who have served from 1 January 2015 until the date this report was approved are:

|                                   |                                       |
|-----------------------------------|---------------------------------------|
| Incumbent                         | Revd Dr Ian Bird                      |
| Associate Priest                  | Revd Sheena Williams                  |
| Assistant Curate                  | Revd Christine Whitehead              |
| Ordinand in charge of church@four | Mr Ben Chase                          |
| Churchwardens:                    | Mrs Anne Davies<br>Mrs Barbara Dobson |

### ***Representatives on the Deanery Synod:***

Mrs Jean Nolan  
Mrs Lynne Mursell  
Mrs Ann Brew  
Mrs Pippa Giles  
Mr Lawson Smith

### ***Elected PCC members:***

|                       |                  |
|-----------------------|------------------|
| Mrs Gloria Brown      |                  |
| Mr Ben Chase          |                  |
| Mrs Christine Clark   | (Vice-chair)     |
| Mrs Linda Read        |                  |
| Mrs Deirdre Tomlinson | (until 25.04.15) |
| Mrs Anne Addiss       |                  |

|                     |                 |
|---------------------|-----------------|
| Mr Jeremy Hyde      |                 |
| Mr Jim Rooke        |                 |
| Dr Judith Bird      |                 |
| Mrs Julie Bourne    | (from 25.04.15) |
| Mrs Tricia Urquhart |                 |
| Mrs Penny Thatcher  |                 |
| Dr Jim Wicks        |                 |
| Mrs Alison Hill     | (from 25.04.15) |
| Mrs Sue Frane       | (from 25.04.15) |
| Dr Nathan Brendish  | (from 25.04.15) |

*Co-opted for one year*

|                                       |                 |
|---------------------------------------|-----------------|
| Mrs Laura Chase (Children's Minister) | (from 13.04.15) |
| Mr Paul Smith (Youth Minister)        | (from 13.04.15) |

## Appendix 2

### Structure, governance and management

Parochial Church Councils were given a legal status for the first time under the *Church of England Assembly (Powers) Act 1919* and by the *Parochial Church Councils (Powers) Measure 1921*. A Parochial Church Council is a body corporate which means the PCC is a separate body from the people who serve on it and no-one on the PCC can be made liable for its debts. Being a body corporate also means that a change in membership of the PCC does not affect the PCC's liability for its debts. Each new PCC should honour the contracts undertaken by the previous PCC.

The PCC is registered with the Charity Commission (Registered charity No.1131152). The appointment of PCC members is governed by and set out in the Church Representation Rules, and all church members are encouraged to register on the Electoral Roll and stand for election to the PCC.

There are 15 elected members who are elected to serve for a period of three years, and approximately one-third of the elected members retire every year, ensuring both continuity and an influx of fresh ideas. New PCC members are given a copy of *An ABC for the PCC* by John Pitchford. Additional advice and assistance to new members is available from the PCC Secretary throughout the year. Churchwardens and parish officers attend training provided by the diocese when appropriate. At the APCM, a vote was passed to extend the elected PCC members to 15 from APCM 2015.

The Standing Committee comprises the Vicar, Associate Priest, churchwardens, lay vice-chair, PCC treasurer, two other members of the PCC and the standing committee secretary (chosen annually by the council, non-voting). The Standing Committee transacts the business of the PCC between meetings, often at short notice, but is always subject to the direction of the PCC.

There are six sub-committees of the PCC: the Finance and Stewardship Committee; the two centre committees: St Boniface Church and Centre Committee, and St Martin in the Wood Church and Centre Committee (who are responsible for the fabric and management of their buildings and grounds); the Mission Committee, which considers both outreach and charitable giving; and the Worship Committee, which has a wide brief to consider all aspects of worship in the parish. The Communications Committee meets to review and improve communications within the churches and parish. An additional group was created to work on the parish re-branding this year. A copy of the Terms of Reference under which these sub-committees operate is available from the parish office. Officers are appointed annually to carry out specific tasks, e.g. child protection, health and safety. Appointed officers are listed in the minutes of the May PCC meeting.

In addition, the PCC appoints representatives annually: one to Chandler's Ford Community Association and six to the ecumenical Churches Together in Chandler's Ford Committee.

The PCC employs a part-time administrator, Mrs Sue Frane, to run the parish office and supervise a team of volunteer office assistants. The PCC also employs Mrs Anita Jarman as part-time PA to Revd Dr Ian Bird.

## Appendix 3

### Charitable objectives and risk management

The PCC's general functions are set out in the *Parochial Church Council (Powers) Measure 1956*, section 2: 'It shall be the duty of the minister and the PCC to consult together on matters of general concern and importance to the parish.'

The functions of the PCC are:

- \* 'Co-operation with the minister (i.e. the Vicar) in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.'  
The Church is called to be *pastoral* – to look after individual people; to be *evangelistic* – to tell people the Good News and invite them to accept it; to be *social* – to help the poorer members of society and those suffering from racial, economic and other forms of injustice; and to be *ecumenical* – to encourage good relations with other Christian denominations. The PCC's primary objective is the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.'
- \* 'The consideration and discussion of matters concerning the Church of England or any other matters of religious or public interest, but not the declaration of the doctrine of the Church on any question.'
- \* 'Making known and putting into effect any provisions made by the Diocesan Synod or the Deanery Synod, but without prejudice to the powers of the council on any particular matter.'
- \* 'Giving advice to the Diocesan Synod and the Deanery Synod on any matter referred to the council.'
- \* 'Raising such matters as the council consider appropriate with the Diocesan Synod or Deanery Synod.'

This shows the link between the PCC, the Deanery Synod and the Diocesan Synod. Each PCC has on it one or more members of the Deanery Synod who act as a link between the Deanery Synod and the council.

Financial objectives are outlined in the Financial Report on page 33.

### Risk management

As trustees, members of the PCC are aware of their corporate responsibility to monitor and manage the risks to which the PCC is exposed. At the last review, all major risks were assessed and mitigation steps taken to ensure they were managed to an acceptable level of risk. The risk register is available for inspection in the parish office. It is our normal practice to review the risk register at least annually.



The PCC has appointed a risk management officer, Mrs Linda Read, who undertakes the reviews, overseen by the clergy and churchwardens, and reports back to the PCC.