

## **PARISH OF CHANDLER'S FORD YOUTH MINISTER**

### **JOB DESCRIPTION**

**Title:** Parish Youth Minister

**Employed by:** The PCC of Chandler's Ford

**Accountable to:** The Vicar on behalf of the PCC

**Work base:** Flexible desk space in Church Centre rooms. This can be combined with working from home.

**Hours of work:** 37 hours per week

### **Key Roles and Responsibilities**

To lead the Parish teams developing the Youth ministry in line with the vision of the Parish by:

1. Equipping and resourcing our volunteer teams through co-ordination of and involvement in the Parish youth groups – Fuse (11-14 yrs old, Sundays), Ignite (14-18 yrs old, Sundays) as well as leading and resourcing the Tuesday evening youth group, Fuse, for school years 7-11.
2. Developing priorities within the Youth ministry by seeking to grow and develop the core principles developed over the last few years by both the young people and leaders.
3. Seeking to work collaboratively alongside the Children's minister to create and implement a holistic vision for Children's and Youth Ministry in the Parish, creating a strategic approach to all work with children aged 0-18 and their families.
4. Leading and organising Youth away events (e.g. February half term weekend and Soul Survivor).
5. To build and equip a leadership team to support the youth.
6. Leading and organising social programmes for this age range with the aim of both providing opportunities to reach out to young people not currently involved with the youth ministry and also strengthen the sense of community amongst the youth group.
7. Building relationships with other youth leaders from across the area to enable activities across the churches.
8. Helping to continue work in local secondary schools, in areas of curriculum (e.g. PSHE), extra- curriculum (e.g. Alpha course) and worship, as well as being involved with supporting the children's minister with primary school assemblies in order to build relationships with children in year 5-6 who will eventually move up into the youth groups.
9. Exploring the possibility of running courses such as the SAFE Choices course to engage with both schools and pupils at risk of exclusion.
10. Encouraging young people in their own leadership abilities, including leading in children's work, by discipling and equipping them into their roles, and building a strong team of young leaders.
11. To provide leadership training for young people.
12. Planning for succession by inspiring, developing and extending the leadership teams.

13. Providing access to pastoral care for the leaders, young people and their families, as appropriate.
14. Co-ordinating the discipleship groups that currently run with the Ignite aged young people and seeking to intentionally invest in small group relationships with young people exploring faith and life together.

**Administration and Wider Communication:**

1. Liaising with the Children's Minister for intergenerational activities and transition from one age group to another through desirable involvement with *Messy Church* and *Xplode* afterschool club.
2. Communicating with PCC, through written reports and attendance at PCC meetings, on the Youth minister in the Parish.
3. Communicating with the young people and their parents regarding activities.
4. Representing the Youth ministry externally where required.
5. Organising regular meetings for leadership teams, including socials and training.
6. Attending Parish staff meetings, as appropriate.
7. Participating in appraisal and personal development.
8. Leading and preaching in services where appropriate.

**PERSON SPECIFICATION**

**Essential:**

1. A committed Christian.
2. A commitment to sharing the Christian faith with young people.
3. Willing to be subject to an enhanced DBS check, and have knowledge and understanding of Safeguarding legislation.
4. A commitment to working as part of a team and creating a healthy helpful team structure, as well as an ability to work closely with other team members.
5. Able to lead, coordinate and work with volunteers, motivating and developing others' skills.
6. Current experience and a proven ability to work with and relate to young people and their parents.
7. A pro-active attitude, self-motivation, enthusiasm and commitment to achieving goals, requiring minimal supervision.
8. An ability to communicate effectively and clearly, both written and verbally.
9. Ability to establish and maintain appropriate relationships with young people, church members, staff members and the community in general.
10. Good time management and workload skills including organising and planning.
11. Willingness to work flexible hours, especially for weekend and residential activities.
12. Competent in use of computers and relevant programmes such as Word, Excel, Powerpoint, Publisher and have awareness and understanding of social media.
13. Ability to handle confidentiality issues in an appropriate manner.

**Desirable:**

1. Appropriate qualifications in Youth work.
2. A current full driving licence and access to appropriate transport.
3. Music and drama skills.

**Quotes from our youth:**

*“It would be great to have someone who is intentional, who makes an effort to get to know individuals and who is willing to take time to build trust.”*

*“We would like someone who is real, honest, relevant, friendly, talkative and funny. Someone who is young at heart, easy to talk to, creative and engaging as well as inclusive.”*

*“It is important to us to have someone who allows the youth to have a voice and who is flexible and spirit led as well as being passionate and hospitable. We hope that they will be enthusiastic, generous and genuine.”*

*“Hopefully the new person in this role will be able to help young people develop a relationship with Jesus, to lead young people into relationship with God and with each other and to maintain a non-threatening, non-judgemental attitude.”*